

19th May 2025



Learning God's Way

Headteacher: Mr G Lumley

01903 785416

school@stmargaretsprimary.org.uk

stmargaretsprimary.org.uk

Dear Applicant

Thank you very much for taking an interest in our **Learning Support Assistant/INA post**. I trust that the information given here, and the application form, will give you all that you need to process your application.

The Role:-

We are looking to appoint a full time LSA/INA to do 2 days a week supporting a child 1:1 as an INA and then the rest of the week as an LSA within the classroom. We would consider a 4 days contract for the right candidate.

The successful candidate will be flexible to work in any year group across the school depending on the current need of the children. As well as working with a child 1:1, you will be working with small groups of children to progress their academic learning and emotional wellbeing. We are looking for a good team player who loves working with children, is passionate about the development of the whole child and can use initiative whilst under pressure.

Please note Applicants **MUST** have recent experience working with primary age children in a school setting. Please provide a personal statement of no more than one page highlighting your experience, examples of supporting children's learning and personal qualifications for the post. We would be interested to hear if you have any previous experience working with children who have SEND.

Hours:-

30 hours 15 minutes per week term time only to include a 1hr MMS role each day (4 days a week 24 hours 15 mins).

The hours of work are Monday 8.15am – 3.00pm (½ hr for lunch)

Tuesday to Friday 8.30am - 3.00pm (½ hr for lunch)

Salary Grade 3 point 3 (or Grade 4 depending on experience).

Grade 3 point 3 Annual salary £24,027 pro rata (Actual £16,713)

Grade 3 point 4 Annual salary £24,404 pro rata (Actual £16,805)

Visits to the school are welcome. Please contact the school if you wish to make an appointment.

St Margaret's Primary School is committed to safeguarding and promoting the welfare of our children and expects all staff to share this commitment. The post will be subject to satisfactory references, health checks and an enhanced DBS check. Proof of the right to work in the UK will also be required.

Closing date is Monday 2nd June 2025

Interview will be week beginning Monday 16th June

Yours sincerely,

G Lumley

Mr G Lumley

Headteacher

St Margaret's C.E. Primary School, Arundel Road, Angmering, West Sussex, BN16 4LP

To develop a life-long love of learning; to grow spiritually and reflect Jesus in our words and action; to foster self-respect and love for others; to provide opportunities for ALL to flourish; to serve our community; to prepare and equip for an ever-changing world.