

19th January 2024



Learning God's Way

Headteacher: Mr M Jee

01903 785416

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Dear Applicant

Thank you very much for taking an interest in our **Learning Support Assistant post** in our new Special Support Centre, The Tomlin Centre. This is a very exciting opportunity to join a team of our brand new centre which will be opening fully on Monday! I trust that the information given here, and the application form, will give you all that you need to process your application.

We are looking for a candidate to work with our Centre Manager, Mrs Mary Ballingal, to help create an environment for children with social and communicational differences, including children with autism. We will be building up the centre over the course of a year to eventually support up to 12 pupils across the primary age range.

The right candidate will be dedicated to children's progress and wellbeing and will be supported by further professional development and learning; you will be working in a new centre within a modernising school in fantastic grounds with a flourishing Forest School and a committed, supportive Governing Body who value the contribution made by all staff.

THE POST

Working with a child or children who have an Educational Health Care Plan in the Tomlin Centre Monday to Friday all day, to include a lunchtime duty.

Salary Grade 3 point 4 Annual salary £21,189 pro rata.

Monday – Friday 8.15am – 3.00pm (with ½ hour for lunch)

31 hours 15 minutes each week term time only.

Actual Salary:- £15,074

The post is subject to an enhanced DBS check and it has been cleared.

CLOSING DATE FOR RECEIPT OF APPLICATIONS:

Friday 2nd February 2024 by 12 noon

INTERVIEW DATE:

Week beginning Monday 5th February 2024

Yours sincerely,

M Jee

Mr M Jee

Headteacher

St Margaret's C.E. Primary School, Arundel Road, Angmering, West Sussex, BN16 4LP

To develop a life-long love of learning; to grow spiritually and reflect Jesus in our words and action; to foster self-respect and love for others; to provide opportunities for ALL to flourish; to serve our community; to prepare and equip for an ever-changing world.