

2nd July 2020

Dear Applicant

Thank you very much for taking an interest in our **Individual Needs Assistant Post**. I trust that the information given here, and the application form, will give you all that you need to process your application.

We are looking for an exceptional person to work with special needs children across the school. The successful applicant will work under the guidance of the class teacher and the special needs co-ordinator commencing at the beginning of September.

It is important that candidates are able to make excellent relationships with children and are team players, able to take on what can sometimes be a demanding role.

THE POST

Working as a 1:1 with a child with ASD in Year 5, Monday to Friday mornings, to include a lunchtime duty.

Working as a 1:1 with a child with behavioural difficulties in Year 1, Monday to Friday afternoons, to include a lunchtime duty (if applicable).

Monday 8.15am – 12.00pm (lunch duty from 12.00 – 12.30) Monday afternoon 12.50 – 3.10pm
Tuesday – Friday 8.30am – 12.00pm (lunch duty from 12.00 – 12.30) 12.50 – 3.10pm

Depending on applicants and experience, this could be two part time applicants for each child.

Salary Grade 3 point 3 Annual salary £18,065 pro rata.

The post is subject to an enhanced DBS check and it has been cleared.

CLOSING DATE FOR RECEIPT OF APPLICATIONS:
INTERVIEW DATE:

Tuesday 14th July 2020 by 12 noon
Thursday 16th July 2020 in the morning

Yours sincerely,

Mr M Jee
Headteacher