

20<sup>th</sup> June 2022



*Learning God's Way*

Headteacher: Mr M Jee

01903 785416

[school@stmargaretsprimary.org.uk](mailto:school@stmargaretsprimary.org.uk)

[stmargaretsprimary.org.uk](http://stmargaretsprimary.org.uk)

Dear Applicant

Thank you very much for taking an interest in our Learning Support Assistant posts recently advertised. I trust that the information given here, and the application form, will give you all that you need to process your application. When sending in your application form please make a note on the form which post you are applying for.

It is important that candidates are able to make excellent relationships with children and are team players, able to take on what can sometimes be a demanding role. Experience of working with children is crucial.

## THE POSTS

### Post 1 Permanent Learning Support Assistant (ALL DAY)

Learning Support Assistant who flexible to work in any year group (including 1 hr per day Midday Meal Supervision) with ½ hour for lunch.

Monday 8.15am – 1.00pm ( ½ lunch break) 1.30pm – 3.00pm

Tuesday - Friday 8.30am – 1.00pm (½ lunch break) 1.30pm – 3.00pm

30 hrs 15 minutes per week term time only

Salary Grade 3 point 3 Annual salary £18,887 pro rata (Actual £12,887)

### Post 2 Permanent Learning Support Assistant (mornings only to include MMS role)

Monday 8.15am – 1.00pm

Tuesday – Friday 8.30 – 1.00pm

22 hrs 45 minutes per week term time only

Salary Grade 3 point 3 Annual salary £18,887 pro rata (Actual £9,692)

### Post 3 Permanent Learning Support Assistant (afternoons only to include MMS role)

Monday – Friday 12.00pm – 3.00pm

15 hrs per week term time only

Salary Grade 3 point 3 Annual salary £18,887 pro rata (Actual £6,390)

The de-loyment of classroom support staff is reviewed for the start of every academic year.

The post is subject to an enhanced DBS check and it has been cleared.

**CLOSING DATE FOR RECEIPT OF APPLICATIONS:**

**Monday 4<sup>th</sup> July 2022**

**INTERVIEW DATE:**

**Thursday 7<sup>th</sup> July 2022**

Yours sincerely,

**Mr M Jee**

**Headteacher**

St Margaret's C.E. Primary School, Arundel Road, Angmering, West Sussex, BN16 4LP

*To develop a life-long love of learning; to grow spiritually and reflect Jesus in our words and action; to foster self-respect and love for others; to provide opportunities for ALL to flourish; to serve our community; to prepare and equip for an ever-changing world.*