

16<sup>th</sup> December 2021



*Learning God's Way*

Headteacher: Mr M Jee

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[stmargaretsprimary.org.uk](http://stmargaretsprimary.org.uk)

Dear Applicant

Thank you very much for taking an interest in our **Individual Needs Assistant post**. I trust that the information given here, and the application form, will give you all that you need to process your application.

We are looking for an exceptional candidate to work with a child who has a visual and hearing impairment. The successful applicant will work under the guidance of the class teacher and the Assistant Headteacher for Inclusion commencing in January 2022.

It is important that candidate is able to make excellent relationships with children, take initiative and show high levels of resilience and have an understand of the demands of being an INA.

#### **THE POST**

Working as a 1:1 with a child who has an EHCP and has a visual and hearing impairment in Early Years, Monday to Friday all day, to include a lunchtime duty

Salary Grade 3 point 3 Annual salary £18,562 pro rata.

Mornings 19 hrs 15 mins

Actual Salary:- £8,060

Afternoons 10 hrs 50 mins

Actual Salary:- £4,534

Monday 8.15am – 11.50pm (lunch duty from 11.50 – 12.20) Monday afternoon 12.50 – 3.00pm

Tuesday – Friday 8.30am – 11.50pm (lunch duty from 11.50 – 12.20) 12.50 – 3.00pm

There will be some degree of flexibility with the above post eg. this could be split into two part-time jobs working either mornings or afternoons, depending on candidates.

The post is subject to an enhanced DBS check and it has been cleared.

**CLOSING DATE FOR RECEIPT OF APPLICATIONS:**

**Friday 7<sup>th</sup> January 2022**

**INTERVIEW DATE:**

**week beginning Monday 10<sup>th</sup> January 2022**

Yours sincerely,

M Jee

**Mr M Jee**

**Headteacher**

St Margaret's C.E. Primary School, Arundel Road, Angmering, West Sussex, BN16 4LP

*To develop a life-long love of learning; to grow spiritually and reflect Jesus in our words and action; to foster self-respect and love for others; to provide opportunities for ALL to flourish; to serve our community; to prepare and equip for an ever-changing world.*